

| | PORT OF KLICKITAT BOARD OF COMMISSIONERS MEETING MINUTES December 4, 2007 REGULAR SESSION | |
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| TOPIC | DISCUSSION/ASSESSMENT/FINDINGS | ACTION/FOLLOW UP |
| <u>ATTENDANCE</u> | Commissioners/Staff Present: Port Commissioners (PCs) Norm Deo, Rodger Ford, & Wayne Vinyard; Director Marketing/Public Affairs, (DM/PA) James Donnelly; and Administrative Assistant/Bookkeeper, (AA/B) Margie Ziegler, Facilities/Maintenance Operator, (Fac/Maint) Bryan Charters, and Port Consultant Byron Hanke. PC/Staff Absent: Port Counsel Teunis Wyers was excused. Guests Present: Matt Riley, (Rapid Ready Mix Inc), Brad Roberts, (Rivermile 172 LLC), Kevin Flanigan, (Gorge Harbor Marina), and Marc Thornsby. | Meeting called to order at 4:30 PM |
| <u>COUNSEL'S REPORT</u> | none | |
| <u>Administrative Matters</u> <u>Consent Agenda</u> | Items approved: Minutes of November 27, 2007, PC Minutes Vouchers - November 30, 2007, #21821-21836, \$12,847.96 Vouchers - December 4, 2007, #21837-21848, \$51,517.03 | PC Deo M, PC Vinyard S a motion to approve the Consent Agenda. MP |
| <u>Financial Report - October 2007</u> | (AA/B) Ziegler presented the financial report for October, 2007. Royalties were discussed and an adjustment will be made for royalties collected from James Dean but posted under Rinker. (AA/B) Ziegler said George Fox reviewed the Financial Report for October, 2007. | |
| <u>Announcement of New Executive Director</u> | Port Consultant Byron Hanke said that 21 people applied for the executive director position. Hanke said process has been going on since late August, 2007 and it was narrowed down to two applicants, Jim Donnelly and Marc Thornsby. Hanke said after careful consideration the PC selected Marc Thornsby as Executive Director at \$60,000 annual salary. The PC commended (DM/PA) Donnelly and (AA/B) Ziegler for their efforts during the past months without an executive director. Marc Thornsby said it will be pleasure to work for the Port of Klickitat and hopes to fulfill expectations and sees good things for the Port of Klickitat in the future. (DM/PA) Donnelly said he is looking forward to working with Marc and is looking forward to the extra help in the office with the many upcoming projects at the Port. | PC Vinyard M, Dec S a motion to accept Marc Thornsby as the new Executive Director at an annual salary of \$60,000.00 and the promotion of Jim Donnelly to Deputy Executive Director effective January 1, 2008 at an annual salary of \$55,000.00. MP |
| <u>Executive Director's Report Bingen Point</u> <u>Maple St. Improvements</u> | (DM/PA) Donnelly presented the proposed Maple Street improvements. The bioswale was discussed and PC Deo said that the bioswale should be large enough to handle the stormwater for the corner lot. PC Vinyard wants to make sure that the corner lot is presentable because it is the entrance lot to the Port. The water line was also discussed. (DM/PA) Donnelly recommended a meeting between the City of Bingen officials and a PC Member to discuss the issues. PC Deo suggested that Tennison Engineering also be include in the meeting. A meeting will be scheduled in January, 2008. | |
| <u>Executive Director's Report Bingen Point - continued</u> <u>Insitu Outside Storage</u> | (DM/PA) Donnelly said Insitu has changes they would like to make to the outside storage agreement and Donnelly hopes to have an agreement to bring back to a PC meeting in the future. | |
| <u>Executive Director's Report Dallesport Industrial Park</u> <u>101 Parallel Building -Roof</u> | (DM/PA) Donnelly said a list of roofers have been put together from small works roster from the City of White Salmon, Klickitat County Public Works and White Salmon Valley School District. (DM/PA) Donnelly said a bid document will be drafted. There was a discussion on skylights and different options for bids. | |
| <u>MISCELLANEOUS</u> | PC Ford: The MCEDD Executive Director Lee Curtis, has resigned and they are in the hiring process for a new director. PC Ford was unable to attend the interstate bridge meeting. | |

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| <u>Committee Update:</u> | | |
| <u>WPPA Annual Meeting</u> | <p>PC Deo: Airport meeting: The golf course is still in progress. PC Deo said AMI is talking to developers about corporate hangers. PC Deo reported the airport well drilling is competed and the well is producing 800gpm.</p> | |
| | <p>PC Vinyard: EDA meeting scheduled for November 8, 2007 was canceled.</p> | |
| | <p>Port Consultant Byron Hanke suggested one PC meeting in the month of January, 2008.</p> | |
| | <p>(DM/PA) Donnelly and (Fac/Maint) Charters were given a tour of the DIP aggregate operation. There is an active model airplane landing strip. Jeff Dean is concerned that people have access to the pit. Matt Riley (Riley Brothers Concrete) said that Frank Ross from Wishram or Buzz Morris from White Salmon might be members of the remote control airplane club. (DM/PA) Donnelly said the site will be investigated further. PC Deo asked if there were any concerns with pit clean up after the rock crushing operations. (DM/PA) Donnelly said DeAtley crushers will be returning to clean up the pit.</p> <p>(DM/PA) Donnelly said there will be a meeting with Mike Canon and Denny Newel to discuss opportunities for projects. (DM/PA) Donnelly would like to start scheduling regular meetings with Mike and Denny.</p> | <p><i>By consensus, the PC agreed to meet January 15, 2008.</i></p> |
| <u>Public Comment</u> | <p>Brad Roberts, (Rivermile 172) welcomes Marc Thornsburg and looks forward to working with him.</p> | |
| | <p>Kevin Flanigan, (Gorge Harbor Marina) wished Marc Thornsburg good luck in his new position, and he looks forward to seeing things happen at the Port.</p> | |
| <u>Adjournment</u> | <p>The public meeting was adjourned at 5:33pm.</p> | |

Approved on: _____
(Date)

Margie Ziegler, Administrative Assistant

Marc D. Thornsburg, Executive Director

Rodger Ford, Chairman