

<p style="text-align: center;">PORT OF KLICKITAT BOARD OF COMMISSIONERS MEETING MINUTES September 16, 2008 REGULAR MEETING</p>		
TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) Norm Deo & Wayne Vinyard; Executive Director (Exec.D) Marc Thornsbury; Port Consultant Byron Hanke and Administrative Assistant/Bookkeeper (AA/B) Margie Ziegler. PC/Staff Absent: PC Rodger Ford. Guests Present: Matt Riley, Rapid Ready Mix; and Ross Willey, Columbia Phyto Technology.	Meeting called to order at 4:30 pm.
Executive Session Personnel ó Port Auditor and Business Development Manager	PC Vinyard called for an executive session to discuss Personnel-Port Auditor and Business Development Manager. PC Vinyard said the executive session was expected to last one-half hour. The executive session started at 4:32pm. Those present: Port Commissioners (PCs) Norm Deo and Wayne Vinyard; (Exec.D) Marc Thornsbury and Port Consultant Byron Hanke. PC Vinyard adjourned the executive session at 4:50 pm. PC Vinyard opened the regular PC meeting at 4:55 pm.	
Counsel’s Report	None	
Administrative Matters Port Auditor – Financial Consultant	(Exec.D) Thornsbury said Port Auditor George Fox’s contract proposal was discussed and recommended that the proposal be accepted and the contract be changed from a monthly retainer to an hourly fee.	By consensus, the PC agrees to accept the terms of the proposal offered by Port Auditor George Fox and pay on an hourly basis.

<p>Administrative Matters – continued . . .</p> <p>Resolution 10-2008 Authorizing Application for Development Funds</p>	<p>(Exec.D) Thornsby presented a resolution authorizing applications for seeking funding for the Bingen Pt. infrastructure and building project.</p>	<p>PC Deo M, PC Vinyard S, to approve Resolution 10-2008 authorizing application for development funds. MP.</p>
<p>Administrative Matters</p> <p>Consent Agenda</p>	<p>Items approved: Minutes ó September 2, 2008 Vouchers ó September 5, 2008, #22448, \$750.00 Payroll Vouchers ó September 15, 2008 #22449-22455, \$5,704.73 Vouchers ó September 16, 2008 #22456-22471, \$11,146.41</p>	<p>PC Deo M, PC Vinyard S, to approve the consent agenda. MP.</p>
<p>Executive Director’s Report:</p> <p>Sand & Gravel Permit</p>	<p>(Exec.D) Thornsby reported a change request form has been sent to the Dept of Ecology transferring the permit from Riley Bros. Concrete to James Dean Construction.</p>	
<p>Maple Street Bioswale</p>	<p>(Exec.D) Thornsby said he was informed today by Jan Brending, City of Bingen, that the bioswale is located in the area set aside for Shore Drive by road right away ten feet on the east side of Parcel #4.</p>	<p>By consensus, the PC requested an MOU from the City of Bingen stating the bioswale was incorrectly placed and they will work with the Port in the future to correct.</p>
<p>Miscellaneous</p> <p>Committee Updates</p>	<p>Ford: absent</p> <p>Vinyard: nothing</p> <p>Deo: Airport Meeting will be Sept 26. 2008.</p>	



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Public Comment	No comments.	
Adjournment	PC Vinyard adjourned the PC Meeting at 5.47:pm	

Approved on _____
(Date)

Margie Ziegler, Administrative Assistant

Marc Thornsby, Executive Director

S. Wayne Vinyard, President