

TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) Norm Deo, Rodger Ford and Wayne Vinyard; Executive Director (Exec.D) Marc Thornsby; Business Development Manager (BDM) Robert Fishback and Administrative Assistant/Bookkeeper (AA/B) Margie Ziegler. PC/Staff Absent: None. Guests Present: None	Meeting called to order at 4:34 pm.
Administrative Matters Consent Agenda	Minutes – March 17, 2009 Vouchers – March 26, 2009, #22844, \$50.00. Payroll Vouchers – March 31, 2009, #22845-22865, \$15,799.88. Vouchers – April 7, 2009, #22866-22885, \$40,218.71	PC Ford M, to approve the consent agenda with corrections. PC Vinyard S. MP
Executive Director's Report: DIP Water Tower	(Exec.D) Thornsby said he has been talking with a paint contractor to come and look at the tank and give a recommendation. Thornsby said he would also like to have the structure of the tank inspected. Thornsby said he has been talking with Darrin Eckman, Tenneson Engineering, about fire flow during reservoir maintenance. Thornsby said he is considering adding interior reservoir cleaning in the 2010 budget.	
Strategic Plan	No discussion	
BPT Infrastructure Permits	(Exec.D) Thornsby said the KC Board of Commissioners will meet on April 14, 2009 to approve the permit. Thornsby said the approved permit will then go to the DOE for final approval. Thornsby said the DOE approval should be no more than thirty days.	
Dow Road Salt Cakes	(Exec.D) Thornsby said the Dow Road Salt Cake material has been removed. Thornsby met with Mark Dunbar, DOE, who wants six test pits for soil sampling. Thornsby said he will put together a bid for soil sampling. Thornsby said the sample results and a report will then be forwarded to DOE. Thornsby said the costs to date are \$26,000.00.	PC Ford M, to pay Deans an additional \$5,600.00 to complete the clean up project and directed (Exec.D) Thornsby to have testing completed to meet DOE

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Executive Director's Report: Continued . . . Dow Road Salt Cakes continued . . .	Thornsbury said Deans completed the rest of the clean-up and hauled away the material. Thornsbury said with the completed clean-up costs the project will be a total of \$31,600.00. Thornsbury said these funds will come from the amount budgeted for asphalt improvements in the 2009 Budget.	requirements, PC Vinyard S. MP
Barge Dock Staging Area Rates	(Exec.D) Thornsbury reviewed the day use rate for the barge dock staging area. Discussion followed.	By consensus, the PC agreed to keep the day use rate for the staging area at \$20.00 per day.
Future Development	(Exec.D) Thornsbury started discussion regarding the strategy for future development at DIP and Bingen Point. Thornsbury explained funding concerns from CERB and EDA. Thornsbury asked if the PC wanted to split the Bingen Point infrastructure project into phases. Thornsbury asked if the PC wanted to just develop lots with infrastructure near by. Discussion followed. Thornsbury said that the CERB funding will not be determined until the State of Washington passes its budget. Thornsbury will send a letter to Gary Locke regarding EDA funding. Thornsbury said Klickitat County is still interested in helping the Port with the project.	By consensus, the PC agreed that the Bingen Point infrastructure is important to future development.
CCR's	PC Deo said he has not had an opportunity to look through the CCR's. PC Ford said he would like to go over the CCR's with (BDM) Fishback. PC Deo said the revised CCR's could then be sent out with the changes highlighted. PC Vinyard suggested a workshop for one hour during a future PC meeting.	By consensus, the PC agreed to make CCR's an agenda item for the next meeting and to allocate up to an hour for discussion.
Bldg 1A-Ste B	(Exec.D) Thornsbury said clean-up is going well in Bldg 1A-Ste. B and it looks great. Thornsbury said photos will be taken for the Port's website and future marketing. Thornsbury said some of the electrical will be re-routed. PC Deo said it is important for maintenance to keep track and make sketches of the electrical changes. Thornsbury said the	

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<p>Executive Director's Report: Continued...</p> <p>Bldg 1A-Ste B continued . . .</p>	<p>funds budgeted for computer hardware and phone system in the 2009 budget will be used to make the electrical improvements.</p>	
<p>Committee Reports</p>	<p>PC Deo: Deo said he will not be able to attend the first meeting in May. It was discussed that there will be only one meeting in May and the next PC meeting will be May 19th, 2009. PC Deo said he attended the Airport meeting on April 3, 2009. PC Deo said the new hangers are in construction.</p> <p>PC Ford: PC Ford attended the MCCED meeting and said they discussed development in Cascade Locks.</p> <p>PC Vinyard: nothing</p> <p>(Exec.D) Thornsberry said he contacted James Dean regarding the Hemlock Dam removal project and the material will stay on site.</p> <p>(Exec.D) Thornsberry said the light project in Bldg. 1D is almost finished.</p> <p>(Exec.D) Thornsberry explained to the PC the 1% cap on property taxes. Thornsberry said the 1% cap is on regular property taxes and on the Industrial Development District. Thornsberry explained the tax rate for the taxpayer's decreases when property values increase more than 1%.</p>	

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Public Comment	None	
Adjournment	PC Deo adjourned the PC Meeting at 6:16pm.	

Approved on _____
(Date)

Margie Ziegler, Administrative Assistant

Marc Thornsby, Executive Director

Norman Deo, President