

TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) Norm Deo, Rodger Ford and Wayne Vinyard; Executive Director (Exec.D) Marc Thornsburg; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: None. Guests Present: None	Meeting called to order at 4:30 pm.
Administrative Matters Consent Agenda	Minutes – August 18, 2009 Payroll Vouchers – August 31, 2009 #23151-23167, \$12,445.17 Vouchers – September 1, 2009 #23168-23183, \$18,216.80	PC Ford M, to approve the consent agenda, PC Vinyard S. MP
Executive Director's Report: Strategic Plan	(Exec.D) Thornsburg asked the PC what they wanted to accomplish as a result to the community meeting scheduled and how they wanted these meetings structured. PC Ford said it would be a great opportunity for the community to give the Port input. PC Vinyard said it is important for one PC member to try to attend the community council meetings with (Exec.D) Thornsburg. PC Deo said community input will be helpful for putting together the strategic plan. PC Ford asked what questions (Exec.D) Thornsburg has for the PC so that he can complete the strategic plan. Thornsburg said he needs the Commission to define what it wants to achieve and establish the policies necessary to fund and accomplish those goals, all while considering the long-term viability of the Port. Discussion followed.	By consensus, the PC decided one PC member will attend the community council meetings and answer the public's questions.
Bingen Point Marina Boat Sinking	(Exec.D) Thornsburg informed the PC about the boat that sank in the Marina August 26, 2009. Thornsburg said no one was aboard the boat. Thornsburg said the owner was found and the Bingen Fire Department was contacted to put a spill boom around the sinking boat. Thornsburg believed the Klickitat County Sheriff's boat was being used and not in the area so the Bingen Fire Dept located a private boat owner and the	By consensus, the PC directed (Exec.D) Thornsburg to contact the Bingen Fire Department and indicate a willingness to partner with them in acquiring a watercraft for emergency situations.

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Executive Director's Report: cont. Bingen Point Marina Boat Sinking Cont....	boom was placed around the sinking boat. Thornsby said the owner of the boat hired a crane and had the boat removed from the marina that same day. Discussion followed regarding liability and acquiring a boat with the Fire Department.	
Website	(Exec.D) Thornsby presented the new website that he has been working on since Spring of 2008. Thornsby gave the PC information so that they could review the draft website at home and make comments. Thornsby went through the draft website in detail. Thornsby said he hopes to have the website ready by January 2010. Thornsby said updates and changes can be made in house.	By consensus, the PC agreed with the basic design, structure, and general content and instructed (Exec.D) Thornsby to continue work on the website.
Advertising	(Exec.D) Thornsby talked about different opportunities for advertising the Port and the website. Thornsby will meet with Mike Canon, KC EDA, and talk about advertising.	
Governor Meeting	(Exec.D) Thornsby said there will be a meeting with the Governor at The Pioneer Center in White Salmon at 4:00pm on September 4, 2009. Thornsby said everyone that put in a proposal to Insitu has been invited.	
EDA	(Exec.D) Thornsby said he received a call from David Porter, EDA, apologizing for the letter the Port had received and stated the application was not denied because of lack of jobs. Thornsby said that now that EDA has a National Director. The EDA Regional Office hopes to be in a better position to partner with the Port in the future.	
New Commissioner Seminar	(Exec.D) Thornsby inquired if the PC wants to send the Port Commissioner elect to the WPPA New Commissioner Seminar on November 17th in Seattle. Thornsby said he will be attending the WPPA Annual Meeting November 18-20 in Seattle and would like the PC elect to stay for the annual meeting also.	By consensus, the PC directed (Exec.D) Thornsby to make arrangements with WPPA for the new PC Elect to attend the New Commissioner and WPPA Annual Meeting in Seattle November 18-20,

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Executive Director's Report: cont. DIP Pump Repair	<p>(Exec.D) Thornsby said that initially, the Port did not receive any response to its request for quotes to repair the diesel pump. Thornsby said a company is now scheduled to come up and look at repairing the pump and an electrician will also look at the control panel. Thornsby said John Grim, Grim & Assoc, is going to design a new pump house and system at Well #2. Thornsby said that Grim will design a system that can be upgraded in phases.</p> <p>Thornsby said the pressure issues have been solved. Thornsby said the electronic trigger installed by Underwood Fruit's electrician is not working properly, but F & M Construction is responsible to get it repaired. Thornsby said the fire system will then be tested and a report will be submitted to the KC Building Dept.</p>	<p>By consensus, the PC agreed to a re-design of the Well #2 pump house and system that can be constructed in phases.</p>
Miscellaneous	(Exec.D) Thornsby shared the letter to Columbia Riverkeeper informing them that aquatic invasives monitoring will be done by Washington State Agencies.	
Committee Reports	<p>PC Deo: PC Deo said he attended the Airport meeting and the Insitu proposal and golf course were discussed.</p> <p>PC Ford: Nothing</p> <p>PC Vinyard: Nothing</p> <p>(Exec.D) Thornsby talked about Community Council meetings. The Dallesport meeting will be September 10, 2009. The Lyle meeting will be September 28, 2009. The BZ-Husum meeting will be October 6, 2009.</p>	<p>By consensus, the PC agree to change the October 6th PC meeting to September 29th. There will only be one PC Meeting in October and that will be on October 20th.</p>

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Committee Reports cont . . .	<p>The letter that was received from Pam Morunault was discussed. (Exec.D) Thornsburg said she came to the Port office and he answered her questions and cleared up some misinformation.</p> <p>(Exec.D) Thornsburg said he will attend the Gorge Commission Economic Development meeting on September 8th in Hood River.</p> <p>(Exec.D) Thornsburg will attend the PNWA meeting October 13-15th in Vancouver.</p> <p>(Exec.D) Thornsburg will attend WPPA Small Ports meeting October 22-23rd in Leavenworth.</p> <p>(Exec.D) Thornsburg will be attending the Economic Development Conference October 27-29th with Mike Canon in Spokane.</p>	
Public Comment	None	
Adjournment	PC Deo adjourned the PC Meeting at 7:42 p.m.	

Approved on _____
(Date)

Margie Ziegler, Administrative Assistant

Marc Thornsburg, Executive Director

Norman Deo, President