

TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman and Wayne Vinyard; Executive Director (Exec.D) Marc Thornsbury; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: none. Guests Present: Lee Ast, AST Commercial; and Dorie Cothren, Dallesport Log Yard.	Meeting called to order at 4:30pm.
Executive Session – Qualifications of Applicants Commissioner District No. 2 Appointment	PC Vinyard called an Executive Session to review the qualifications of applicants for the Commissioner District No. 2 appointment pursuant to RCW 42.30.110(section 1.i) for a period of 30 minutes. PC Vinyard closed the executive session at 5:03pm, took a 3 minute recess, and resumed the public meeting at 5:06pm no action was taken.	
Administrative Matters Consent Agenda	Minutes – April 20, 2010 Payroll Vouchers – April 30, 2010, #23656-23673, \$33,556.05 Vouchers – May 4, 2010 #23674-23689, \$8,990.57 Wire Transfer – June 1, 2010 – 2003 Bond \$21,619.00 Payroll Vouchers – May 14, 2010, #23690-23696, \$7,635.67 Vouchers – May 18, 2010 #23697-23712, \$3,245.53	PC Herman M, to approve the consent agenda, PC Vinyard S. MP
Financial Policies Resolution No. 4-2010	(Exec.D) Thornsbury presented the Financial Policies Resolution No. 4-2010. Thornsbury said this resolution is the start of a financial policy for the Port and includes the establishment of useful lives for certain types of assets. Useful lives are a component of calculating depreciation. Thornsbury said he talked with DSP Architecture, Team Construction, and others to determine the reasonable lives of the Port’s buildings. Thornsbury said a copy was sent to the State Auditor’s office and no negative comments were made. Thornsbury said that Jan Fancher, CPA, was also involved in preparing the resolution. Discussion followed. PC Herman said he had no objections to the resolution.	Herman M, to approve the Financial Policies Resolution 4-2010, PC Vinyard S. MP
Executive Director’s Report:	(Exec.D) Thornsbury said three applications were received. The	

Port Commissioner District No 2	applications were reviewed by the PC which decided to interview all three applicants at the June 1 st Port Commission meeting.	
Dallesport Log Yard Lease	Dorie Cothren, Dallesport Log Yard, asked for an extension of the current leases so that they could negotiate the new lease. (Exec.D) Thornsbury said no formal extension would need to be signed if the new leases could be signed within a month. Cothren said she wants to review the changes and the additions to the new lease. Cothren talked about lot sizes, yard registration form, bark loading ramp, lease rate percentage increases, first source hiring language and the security deposit. Discussion followed. PC Vinyard directed Cothren to work with (Exec.D) Thornsbury to resolve her concerns.	
SR 35 Bi-State Committee Appointment	(Exec.D) Thornsbury said the SR-35 Bridge Crossing Bi-State Committee position held by Rodger Ford needs to be filled. PC Herman said he would like to table the discussion until a new PC member is appointed. (Exec.D) Thornsbury said he will attend the next meeting.	
Cemex Lease	(Exec.D) Thornsbury presented information and proposed termination options from Cemex. Discussion followed.	Herman M, to approve option #1 as presented, PC Vinyard S. MP.
Fire System Monitoring	(Exec.D) Thornsbury said it has been discovered that a fire panel unit in Bldg 1D is a Simplex product and can only be repaired and serviced by Simplex-Grinnell. Thornsbury said the fire panel unit can be switched to match the same units in the other buildings for an additional cost of \$1,000 over the cost of modifications of the existing unit by Simplex-Grinnell. Thornsbury discussed smoke detectors in Bldg 1D and Bldg 1E and changes he would like to see made.	
Annual Report	(Exec.D) Thornsbury said Jan Fancher, CPA, is working on the Port's Annual Report and it will be completed before the end of May.	
Weekender Advertisement	(Exec.D) Thornsbury presented a copy of a ¼ page ad for the Weekender section of The Enterprise.	

