BOARD OF COMMISSIONERS MEETING MINUTES June 1, 2010

TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman and Wayne Vinyard; Executive Director (Exec.D) Marc Thornsbury; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: None. Guests Present: Brad Roberts, Rivermile 172;	Meeting called to order at 4:30pm.
Executive Session	PC Vinyard called an Executive Session to interview three candidates for the Commissioner District No. 2 appointment pursuant to RCW	
Interviews of Commissioner District No. 2 Applicants	42.30.110(1)(h) for a period of two hours. PC Vinyard closed the executive session at 6:35pm, took an 8 minute recess, and resumed the public meeting at 6:43pm. No action was taken in the Executive Session.	
Port Commissioner District No. 2	PC Vinyard opened discussion regarding the applicants that were interviewed. PC Vinyard said they were all excellent applicants. The following comments were discussed:	PC Herman M, to appoint William Schmitt for Port Commissioner District #2 to serve until November 2011, PC Vinyard S. MP
	Laura Morris – Has been away from the community but is back now and is part of the Dallesport Community Council. She researched the Port minutes and was aware of what was going on at the Port. Had excellent ideas on economic development.	
	Bill Schmitt – Served as a Port Commissioner in the past during a difficult time. Has good interests and strengths. Liked his statement of why he wanted to be a Port Commissioner. Has worked with the EDA board representing Appleton Fire Dept and has worked with the Klickitat County Commissioners. Impressed with his knowledgeable of the Dallesport Industrial Park and its opportunities and limitations.	
	Community oriented. Served on the school board for nine years and has been a Fire Commissioner for thirteen years.	

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Port Commissioner District No. 2	Daniel Smith – Served on the school board for four years, coaches for	
cont	Columbia High School and is a new business owner. Liked his entrepreneurial perspective.	
Administrative Matters	Minutes – May 18, 2010	PC Herman M, to approve the
Consent Agenda	Payroll Vouchers – June 1, 2010, #23713-23726, \$11,010.71 Vouchers – June 1, 2010 #23727-23740, \$19,179.50	consent agenda with corrections to the minutes, PC Vinyard S. MP
Resolution 5-2010 Application for CERB Funds	(Exec.D) Thornsbury read the resolution for application for CERB funds. Thornsbury gave the PC an update on CERB funding. Thornsbury explained the utility addition to the Harbor Drive Project. Thornsbury said he is asking CERB for a \$150,000 grant and a \$200,000 0% loan. Thornsbury said the amounts are based on an engineer's estimate to loop the water system. Thornsbury said this project will bring utilities to more parcels and will improve fire flow with a water loop. Thornsbury said he requested \$40,000 from Klickitat and said that the funds could come from .09 monies through KC EDA. Grading and leveling of parcels at BPT was discussed. Talk about future development was also discussed. Thornsbury said the next CERB meeting will be July 15, 2010.	PC Herman M, to adopt Resolution 5-2010 Application for CERB Funding and direct (Exec.D) Thornsbury submit the CERB application for the Harbor Drive Infrastructure Project, PC Vinyard S. MP.
Executive Director's Report:	(Exec.D) Thornsbury said there will be a meeting on June 2 nd to discuss	By consensus, the PC supports the 4 th
4 th of July Events	the 4 th of July Event at Bingen Point.	of July event at Bingen Point.
Martial Arts Camps	(Exec.D) Thornsbury said he received a request for a Martial Arts Camp at Bingen Point. Discussion followed regarding location.	PC directed (Exec.D) Thornsbury to negotiate with Scott Dinger for the Martial Arts Camp.
Financial Statements	(Exec.D) Thornsbury said the Port's Annual Financial Statement was completed and submitted to the State Auditor's office.	
Closing off BPT Parcel #35 to traffic	(Exec.D) Thornsbury opened discussion regarding closing off Parcel #35 to vehicle traffic. Thornsbury said the area is targeted for future development. Thornsbury showed the area on the map and said that a barricade could be installed with rocks to close off vehicle traffic.	

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Committee Reports	PC Vinyard: Said he attended an EDA tour at the Mt Adams Resource Stewards in Glenwood. Vinyard said it is a very interesting project located on 15 acres that uses small forest materials. They hope to develop sustainable woody biomass production in the future. He said they are also trying to develop a community forest. Discussion followed regarding expanding the Port's properties in outlying areas in the future.	
Public Comment	(Exec.D) Thornsbury will be attending the PNWA Spring Meeting in Stevenson on June 28-30, 2010 at Skamania Lodge. Brad Roberts, Rivermile 172, was glad the PC selected a new Port Commissioner with past Port experience.	
Adjournment	PC Vinyard adjourned the PC Meeting at 8:11p.m.	

Approved on 6-15-2010

Marc Thornsbury, Executive Director

Margie Ziegler, Administrative Assistant

Jim Herman, Secretary