

TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman; William Schmitt; and Wayne Vinyard; Executive Director (Exec.D) Marc Thornsbury; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: None. Guests Present: Marsha Holliston, Mt. Adams Chamber; Lee Ast, Ast Commercial Real Estate; and Scott Pimley, Insitu.	Meeting called to order at 4:34pm
Administrative Matters Consent Agenda	Minutes – August 24, 2010 Payroll Vouchers – August 31, 2010 #23928-23945, \$12,369.38 Vouchers – September 2, 2010 #23946, \$14,096.59 Vouchers – September 7, 2010 #23947 and #23964, \$8,151.56 The following additions to the August 24, 2010 minutes: Sailboard Park: PC Vinyard said in 1995 when the Port constructed building 1A the windsurfing community organized opposition to stop the construction of future buildings at the Port (even after the Port had invested funds to improve the sailboard park) because they believed the buildings would affect the wind. Future Development: The PC directed (Exec.D) Thornsbury to contact Pickhardt and discuss BPT parcels 14 and 15 for possible development.	PC Schmitt M, to approve the consent agenda with changes to the minutes, PC Herman S, MP
Resolution No. 12-2010 Establishing A Tenant Improvement Policy	PC Vinyard read the resolution. PC Herman said the resolution would allow the tenants the freedom to make changes without getting tied up in the approval process and having to wait for the next time the PC has a meeting for approval. PC Vinyard had concerns and wants documentation from the tenant of the costs of the project and knowledge of what the tenant is doing to the building. PC Vinyard had concerns that work might not be constructed up to code. Discussion followed.	By consensus, the PC requested language that requires the Port to be given a copy of the building permit (stating the estimated project cost) in advance and a copy of the final report of all appropriate inspections and as-built drawings. Demolition of existing walls in Port buildings

<p>Administrative Matters cont... Resolution No. 12-2010 Establishing A Tenant Improvement Policy cont...</p>		<p>also needs prior Port approval. The resolution was tabled to next PC meeting.</p>
<p>Executive Director's Report: Tenant Improvements-Building 1D</p>	<p>Scott Pimley, Insitu, did not have information yet for discussion for improvements to building 1D.</p>	
<p>Street Names</p>	<p>Responding to various suggestions of the PC, (Exec.D) Thornsbery recommended returning Lakeview Blvd. to it's original name, Marina Way. Naming the new north-south road and the current stub of Harbor Drive Larch Street and Spruce Street consistent with the City of Bingen's naming scheme, and renaming Alpine Avenue in Dallesport for Ford Avenue in honor of former Commissioner Rodger Ford. PC Herman said it is important to name a street after the late PC Rodger Ford. PC Vinyard said that PC Ford was involved and worked really hard for the Dallesport Industrial Park and it is fitting to name a street at DIP in his honor.</p>	<p>PC Schmitt M, to approve the street names recommended by (Exec.D) Thornsbery, PC Herman S, MP</p>
<p>Harbor Drive Improvement Project</p>	<p>(Exec.D) Thornsbery said the Harbor Drive Improvement Project started September 7, 2010.</p>	
<p>Miscellaneous Committee Updates</p>	<p>Herman: PC Herman said he will be gone Sept 14th to October 1st.</p> <p>Schmitt: PC Schmitt will be gone the week of the September 13th.</p> <p>Vinyard: PC Vinyard said he has a field audit on Sept 21st and may be late for the PC Meeting. PC Vinyard said the EDA meeting scheduled for Sept 9th was rescheduled for Sept 8th. PC Vinyard asked (Exec.D) Thornsbery for information on the Harbor Drive project to share at the EDA meeting.</p> <p>(Exec.D) Thornsbery said that the Port office will be closed a half day on Sept 23rd and closed all day on Sept 24th.</p>	

<p>Miscellaneous cont.. Committee Updates cont...</p>	<p>(Exec.D) Thornsbery said photos need to be taken soon of the Port Commissioners for the WPPA Directory.</p> <p>(Exec.D) Thornsbery said he will attend the WPPA Environmental Seminar at Hood Canal on October 7th and 8th.</p> <p>(Exec.D) Thornsbery said he has not received confirmation of the CERB meeting time on September 16th.</p> <p>(Exec.D) Thornsbery said he will be meeting with Insitu on September 21st and PC Schmitt said he can attend the meeting also.</p> <p>PC Schmitt said the windsurfing group made rock stairs and removed weeds. It was discussed that Lot 35 is designated for future development and is not part of the sailboard park on Lot 33.</p>	<p>By consensus, the PC directed (Exec.D) Thornsbery to write a letter thanking the windsurfing group for their clean-up efforts and noting that Lot 35 is designated for future development.</p>
<p>Public Comment</p>	<p>Lee Ast, Ast Commercial, asked (Exec.D) Thornsbery if he has any new information regarding building 1B.</p>	
<p>Adjournment</p>	<p>PC Vinyard adjourned the PC Meeting at 5:39pm</p>	

Approved on 9/21/10
(Date)

/s/ MARGIE ZIEGLER
Margie Ziegler, Administrative Assistant

/s/ MARC D. THORNSBURY
Marc Thornsbery, Executive Director

/s/ WAYNE VINYARD
Wayne Vinyard, President