

TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman, and William Schmitt; Executive Director (Exec.D) Marc Thornsby; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: PC Wayne Vinyard. Guests Present: Julie Korenko, Insitu.	Meeting called to order at 4:30pm
Administrative Matters Approval of Minutes Approval of Vouchers	Minutes – April 5, 2011 Vouchers – April 19, 2011 #24276-24287 for \$1,952.94. Payroll Vouchers – April 20, 2011 #D10118-D10124 and #24275 for \$8,103.15.	PC Herman M, to approve the minutes with corrections, PC Schmitt S, MP PC Schmitt M to approve the vouchers, PC Herman S, MP
Old Business Columbia Phyto Technology	Representatives from Columbia Phyto Technology were absent.	
New Business RFQ BPT Earthwork	(Exec.D) Thornsby presented the results of the scoring of the RFQ's received for the BPT Earthwork project that is an extension of the Harbor Drive project.	PC Herman M, to approve J-U-B Engineer for engineering for the BPT Earthwork project, PC Schmitt S, MP
RFQ 101 Parallel Bldg	(Exec.D) Thornsby talked about the proposed upgrades to the 101 Parallel Building. Thornsby said an RFQ went out and the Port received only one response. Thornsby said he scored the RFQ received and confirmed the presence of all required elements and recommends the Port not cancel and reissue the RFQ.	PC Herman M, to approve DSP Architecture to provide design service for 101 Parallel Building Upgrades Project. PC Schmitt, MP

Scenic Tour Proposal	(Exec.D) Thornsby received a proposal for scenic tours by helicopter at BPT. Discussion followed regarding noise, safety, disruption to tenants and dust.	By consensus, the PC said this might not be compatible fit at the Port but would entertain a presentation at a PC meeting.
USACE Dallesport Gate	(Exec.D) Thornsby said he has been approached by the Army Corp of Engineers to install a gate to keep people from driving through Port property to get access to Hess Lake. PC Schmitt said keys to the gate need to given to the Dallesport Fire Department.	By consensus, the PC agreed to allow the Army Corp to install a gate on Port property.
City of Bingen Easements	(Exec.D) Thornsby met with Mayor Barnes and has drafted alternative language with the intent to address any remaining concerns, but has not received a response. Thornsby said the alternative language does not change the substance of concerns regarding the meeting facilities.	
PNWA Meeting	(Exec.D) Thornsby said he will not be attending the PNWA Semi Annual Meeting in Coeur d'Alene, ID because the meeting is being held at a resort.	
Labor and Industries	(Exec.D) Thornsby said he is not getting a return response from L & I. Thornsby would like to hire an independent person to do an evaluation of the building 1B assessment.	
Key Development	(Exec.D) Thornsby said the Key Development proposal has gone through the Klickitat County Planning Department and he hopes to have a draft lease for the next PC meeting.	
Public Comment	Public Comment: Julie Korenko, Insitu, said that Boeing should be making a decision mid-May regarding their campus location.	

Commissioners Reports:	Herman: PC Herman nothing. Schmitt: PC Schmitt nothing. Vinyard: PC Vinyard nothing.	
Adjournment	PC Vinyard adjourned the PC Meeting at 4:58pm	

Approved on MAY 3, 2011
(Date)

 /s/ MARGIE ZIEGLER
Margie Ziegler, Administrative Assistant

 /s/ MARC D. THORNSBURY
Marc Thornsby, Executive Director

 /s/ JIM HERMAN
Jim Herman, Secretary