BOARD OF COMMISSIONERS MEETING MINUTES July 10, 2012

SPECIAL MEETING

TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman, William Schmitt, Wayne Vinyard; Executive Director (Exec.D) Marc Thornsbury and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: None. Guests Present: Dan Frey, Joan Frey, Don Struck, Scott Pimley, Insitu; Jenny Taylor, Insitu; Stephane Wandel, Boeing; Phil Diepenbrock, Boeing; and Steve Wells, Trammell Crow Company.	Meeting called to order at 4:04pm.
Administrative Matters	None.	
Old Business	Jenny Taylor, Insitu, introduced Stephane Wandel, Boeing, and the developer Steve Wells, Trammell Crow Company. Wandel explained the	
Ground Lease Changes	project time line. Wandel said he hopes to have the lease completed within 60 days to allow for the permitting process over the winter months. Wandel estimates construction can start in the spring of 2013. Taylor said the lease will be signed by Lexington and Trammel Crow. Lot 34 was discussed. Taylor said insurance is the only issue. Scott Pimley, Insitu, said work on the project can start after the JARPA	
	approval on July 17 th and said the expected move in date is October 15, 2012.	
	Wells gave a brief description of his company and projects they have worked on. Wells said his company has worked with many ground leases and other ports. Wells presented a list of lease comments for discussion.	
	The following items were discussed: 1) commencement date, 2) vacancy provisions, 3) inspection/access rights, 4) cost of obligation to demolish improvements, 5) use of utilities and roadways, 6) right to sublease and assign without consent, 7) delay in terminating, 8) lessee self help provisions, 9) hazardous substance use,	

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Old Dusiness continued	10) hazardous substances migration, 11) leasehold improvement exhibits,	
Old Business continued	12) recovery amounts, 13) the lender consent agreement, 14) penalty	
	interest, 15) restoration for damages, 16) insurance requirements, and 17)	
Ground Lease Changes continued	holdover penalties.	
	Taylor said they would like the lease to include lot 23. (Exec.D)	
	Thornsbury said a boundary lot line adjustment will need to be done if any	
	of the proposed buildings cross lot lines.	
	of the proposed buildings cross for times.	
	Walls said he will work directly with (Even D) Thermshury and hones to	
	Wells said he will work directly with (Exec.D) Thornsbury and hopes to	
	have something back to the Port by the end of next week. Wandel asked	
	for permission to have his legal team contact Port Legal Counsel directly.	
Public Comment	None.	
Adjournment	PC Vinyard adjourned the PC Meeting at 5:39pm.	

Approved on ___

(Date)

Marc Thornsbury, Executive Director

Margie Ziegler, Administrative Assistant

Jim Herman, Secretary

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