


TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman, William Schmitt, Wayne Vinyard; Executive Director (Exec.D) Marc Thornsburg; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: None. Guests Present: Marsha Holliston.	Meeting called to order at 4:34pm.
Administrative Matters		
Approval of Minutes	Minutes – January 22, 2013.	PC Schmitt M, to approve the January 22, 2012 minutes, PC Herman S, MP 3-0.
Approval of Vouchers	Vouchers – January 31, 2013 #25108-25128, \$35,673.73. Payroll Vouchers – February 2, 2013 D10635-D10649, #25129, \$11,113.20.	PC Herman M, to approve the vouchers, PC Schmitt S, MP 3-0.
Old Business	None	
New Business	None	
Executive Director's Report BP Rock Crushing	(Exec.D) Thornsburg said he was notified that the Klickitat County Road Department is preparing to crush rock at the Dickey Pit and the Port could pay the County's contractor to crush some of the rock at Bingen Point. Thornsburg presented a cost analysis to the PC. PC Schmitt said it does not appear feasible. PC Herman said the Port needs to consider other crushers. PC Vinyard said when the Port levels Lots 16 and 19 we will have more rock that will need to be crushed. PC Herman said the large boulders could be sold for landscape rocks. PC Schmitt said if the rocks are going to be so expensive to deal with, maybe they should be sold at a good price. Discussion followed.	By consensus, the PC elects not to proceed with crushing rock at this time.

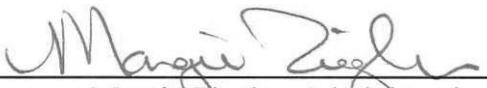
Executive Director's Report cont... BP Resource Protection Well Decommissioning	(Exec.D) Thornsby presented information regarding decommissioning the resource protection observation wells that were installed in 1992 during the Bonneville Dam spoils fill project. Thornsby said the wells are registered with the Department of Ecology and need to be decommissioned by a licensed well driller. PC Vinyard said he was not aware of wells and only remembered settling plates during the fill project. Thornsby said he will prepare a bid to have the wells decommissioned.	
Choose Washington Magazine	(Exec.D) Thornsby presented the recent issue of Choose Washington magazine. Discussion followed regarding advertising. PC Schmitt said he is not against advertising but he wants to make sure the advertisement is reaching the kind of people we want to attract. PC Vinyard said he has been reluctant to advertise in the past because we have not had shovel ready lots to offer. PC Herman said he saw Custom Interface and Insitu mentioned in the magazine. Thornsby noted the magazine is published once a year and we will have an opportunity to advertise in a future issue.	
Lot 23 & 24 Leveling	(Exec.D) Thornsby said he sent out letter to Trammel-Crow regarding grading Lot 23 & 24. Thornsby said he has not received a response.	
101 Parallel Building	(Exec.D) Thornsby said he picked up several rough concept drawings from DSP Architecture pertaining to the 101 Parallel Bldg. Thornsby said he will be working on a design so the PC can start considering what it would like to do with the building and have a design already selected in the event the Port seeks funding for the improvements.	
Marina Park Parking Plan	(Exec.D) Thornsby said he will present a revised Marina Park Parking Plan at a future PC meeting. Thornsby has developed alternative designs and scoring criteria. PC Vinyard said he has received comments on the parking and one option to consider may be using the road around Marina Park as ingress to the boat launch.	
BPT Lot 10	(Exec.D) Thornsby said he has received plans for the development of Lot 10, noting that he will start the plan review shortly and will present the results at a future PC meeting.	

Commissioners Reports:	PC Vinyard said the press meeting with the Enterprise went well and thought they did an excellent job on the article regarding Insitu building. PC Schmitt noted Jeff Eiesland had passed away. PC Schmitt said he was very involved in the Dallesport community.	
Public Comment	Marsha Holliston stated she would be talking with (Exec.D) Thornsby about parking for community pride on Marina Way.	
Adjournment	PC Vinyard adjourned the PC Meeting at 5:14pm	


Approved on February 19, 2013
(Date)



Marc Thornsby, Executive Director



Margie Ziegler, Administrative Assistant



Jim Herman, Secretary