BOARD OF COMMISSIONERS MEETING MINUTES August 6, 2013

TOPIC	DISCUSSION / ASSESSMENT / FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman, William Schmitt, Wayne Vinyard; Executive Director (ED) Marc Thornsbury; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: None. Guests Present: Lauren Jones.	Meeting called to order at 4:30pm.
Public Hearing	PC Wayne Vinyard opened the public hearing regarding the 2013 Supplemental Budget at 4:30pm. (ED) Thornsbury said the grant for	PC Schmitt M, to close the 2013 Supplemental Budget Public Hearing at
Adopt a Supplemental 2013 Budget	paving Dock Road did not receive enough points to receive funding so the \$20,000 in matching funds was removed. The entire Marina Way overlay project is estimated to cost \$70,000 and has been added to the 2013 Budget. The Shoreline Protection at DIP has been removed and added to the 2014 budget. Thornsbury said the PUD's estimate for the West Harbor Utility Relocation project has increased by \$15,000, forcing the project into the 2014 budget. The Stormwater Management Engineering has been removed and added to the 2014 budget. Thornsbury explained the erosion problem discovered at the boat ramp and the need for repairs. Thornsbury said Tom Camaro, Gorge Engineering, was contacted because he did the original design. Thornsbury said an estimated cost of \$20,000 has been added to the 2013 Budget. PC Vinyard asked if there is anything in the budget to grade Dock Road. Thornsbury said there may be some unused funds available at the end of the year. PC Herman asked if SDS will share in the cost of the overlay on Marina Way. Thornsbury said the current language in the easement is very vague, making any cost sharing unlikely and virtually impossible to enforce. Thornsbury said he will be working with our Engineer to calculate a latecomer's fee amount and work on a forward looking maintenance agreement as a part of the larger easement. Discussion followed. There was no public comment.	4:41pm, PC Herman S, MP 3-0.

August 6, 2013 Page 1 of 5

Public Hearing continued Amend the Port's Comprehensive Scheme of Harbor Improvements and Industrial Development	PC Wayne Vinyard opened the public hearing regarding Amending the Port's Comprehensive Scheme of Harbor Improvements and Industrial Development at 4:42pm. (ED) Thornsbury explained the need for the amendment, noting the Port cannot do projects that are not part of the Comprehensive Scheme. Thornsbury talked more about the Marina Boat Ramp repair project, the need for permitting, and the in-water work window. There was no public comment.	PC Schmitt M, to close the 2013 Amendment of the Port's Comprehensive Scheme Public Hearing at 4:46pm, PC Herman S, MP 3-0.
Administrative Matters	PC Vinyard opened the Regular Port meeting at 4:46pm.	
Approval of Minutes	Minutes – July 16, 2013.	PC Schmitt M to approve the July 16, 2013 minutes, PC Herman S, MP 2-0. PC Vinyard abstained.
	Minutes – July 29, 2013.	PC Schmitt M to approve the July 29, 2013 minutes, PC Vinyard S, MP 2-0. PC Herman abstained.
Approval of Vouchers	Accounts Payable – July 29, 2013, #25329-25332, \$24,879.05. Payroll Vouchers – August 5, 2013, #25333-25335, D10767-D10781, \$12,768.71. Accounts Payable – August 5, 2013, #25336-35357, \$58,980.23.	PC Herman M to approve the vouchers, PC Schmitt S, MP 3-0.
Resolution No. 3-2013 Accepting, Approving, and Adopting a 2013 Supplemental Budget.		PC Schmitt M to adopt Resolution 3-2013, PC Herman S, MP 3-0.

August 6, 2013 Page 2 of 5

Administrative Matters continued		
Resolution No. 4-2013 Amending the Port's Comprehensive Scheme of Harbor Improvements and Industrial Developments.		PC Herman to adopt Resolution 4-2013, PC Schmitt S, MP 3-0.
Resolution No. 5-2013 Prohibiting the Production, Processing, and Sale of Marijuana	(ED) Thornsbury noted federal law still prohibits the production, possession, and use of marijuana. Thornsbury said the resolution establishes Port policy, protecting the Port's ability to receive federal funds and providing direction to staff.	PC Schmitt to approve Resolution 5-2013, PC Herman S, MP 3-0.
Resolution No. 6-2013 Authorizing an Annual Fireworks Event	(ED) Thornsbury said Port policy bans fireworks, but the Commission has allowed a 4 th of July event for several years while considering its feasibility. Thornsbury pointed out that it has now been long enough that the feasibility and desirability should be clear and the Commission should make the event permissible permanently.	PC Herman to approve Resolution 6-2013, PC Schmitt S, MP 3-0.
Resolution No. 7-2013 Reauthorizing the use of Port Credit Cards	(ED) Thornsbury said the resolution corrects the prior resolution due to changes in circumstance and incorporates an index to automatically keep pace with inflation.	PC Schmitt to approve Resolution 7-2013, PC Herman, MP 3-0.
Old Business		
None		
New Business EPA Tolling Agreement	(ED) Thornsbury explained that the tolling agreement is a six month extension of time that allows the two parties to discuss the issues and extend the statue of limitations. Thornsbury noted that Port Counsel has advised the Port to enter into the tolling agreement because the EPA would likely file suit against the Port prior to the statue of limitations deadline in order to preserve its rights. Thornsbury said the EPA has been willing to work with the Port on recovering insurance funds and has	

August 6, 2013 Page 3 of 5

New Business continued EPA Tolling Agreement continued	requested evidence of Port's limited ability to pay due to the Port's small size. PC Vinyard spoke of the Port's prior use of RAMCO's bond for clean up of their facility and the surrounding property.	
Selection of EDA Representative	PC Vinyard said the Klickitat County EDA Board is starting up again and he has received a request to serve as Port representative on the EDA Board.	PC Schmitt M, to appoint PC Vinyard as Port representative on the KC EDA Board, PC Herman S, MP 2-0. PC Vinyard abstained.
Executive Director's Report Levy Lift	(ED) Thornsbury said the deadline of July 26, 2013 has passed and the committee drafting a statement in support of the Levy Lift has met and submitted its statement to the County. Thornsbury said the Auditor's Office was unable to impanel a committee against the levy and the voter's pamphlet will not have a statement against the Levy Lift. Discussion followed regarding attending Community Council meetings.	
BPT Rock Crushing	(ED) Thornsbury said Crestline has finished crushing the Port rock and, once we have documentation on the quantity, we will issue an invoice.	
Ferrellgas	(ED) Thornsbury said Ferrellgas has applied to the county for a permit to place a propane storage tank on their lot at DIP.	
BP Infrastructure Project Funding	(ED) Thornsbury said he submitted a letter to the KC Commission with respect to the grant funds allocated to the BP Infrastructure Project. Thornsbury said the funds may be received as late as 2014.	
Commissioners Reports	PC Schmitt said he will be attending a Mid-Columbia Economic Development District orientation on August 14 th .	
Public Comment	None	

August 6, 2013
Page 4 of 5

AdjournmentPC Vinyard adjourned the PC Meeting at 5:14 pm.PC Schmitt M, to adjourn the meeting, PC Herman S, MP 3-0.

Approved on _

(Date)

Marc Thornsbury, Executive Director

Margie Ziegler, Administrative Assistant

Jim Herman, Secretary