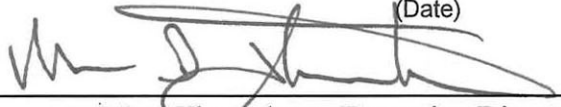
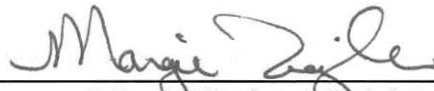
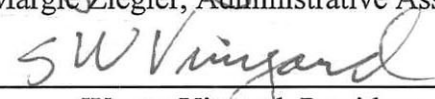


TOPIC	DISCUSSION / ASSESSMENT / FINDINGS	ACTION
<b>Attendance</b>	<b>Commissioner/Staff Present:</b> Port Commissioners (PCs) William Schmitt, Wayne Vinyard; Executive Director (ED) Marc Thornsbury; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. <b>PC/Staff Absent:</b> (PCs) James Herman. <b>Guests Present:</b> None.	Meeting called to order by PC Vinyard at 4:32 PM.  PC Herman excused.
<b>Administrative Matters</b> Elections of Officers		PC Schmitt M to retain Wayne Vinyard, President; Bill Schmitt, Vice President; and Jim Herman, Secretary for 2015, PC Vinyard S, MP 2-0.
Approval of Minutes	Minutes – December 15, 2014.	PC Schmitt M to approve the minutes with changes, PC Vinyard S, MP 2-0.
Approval of Vouchers	Vouchers – December 19, 2014, #25955-25957, \$31,817.44.  Payroll Vouchers – December 22, 2014, #D11135-D11141, #25953-25954, \$9,734.89.  Payroll Vouchers – December 30, 2014, #D11142-D11144, \$6,302.27.  Vouchers – December 31, 2014, #25958-25971, \$20,612.23.  Payroll Vouchers – January 5, 2015, D11145-D11159, #25972-25973, \$11,807.28.  Vouchers – VOID January 13, 2015 #25962.  Vouchers – January 13, 2015, #25974-25989, \$77,906.46.	PC Schmitt M to approve the vouchers, PC Vinyard S, MP 2-0.

<b>Administrative Matters cont..</b>  Resolution 01-2015 Delegating Authority to Port Officials		PC Schmitt M to approve Resolution 01-2015, PC Vinyard S, MP 2-0.
<b>Old Business</b>  RAMCo Tolling Agreement	ED Thornsburg explained that the current tolling agreement expires at the end of this month and we have been encouraged by Dept of Justice to extend the agreement for two months.	PC Schmitt M to direct ED Thornsburg to execute an extension of the tolling agreement, PC Vinyard S, MP 2-0.
<b>New Business</b>	None	
<b>Executive Director's Report</b> DIP Lot 80 Development – Dirt Hugger	ED Thornsburg stated that Dirt Hugger (DH) is doing the plumbing in preparation for pouring the concrete pad. PC Schmitt said they are working on planting trees and have added extra soil to the berm, noting that it looked nice. Thornsburg said the well has been completed and DH is plumbing it in. Thornsburg stated he has contacted WSDOT regarding intersection warning signage along US Hwy. 197 and noted that the entrance road has been assigned the name Rockland Road and both have been added to the binding site plan.	
RAMCO EPA Claim	Thornsburg said all the facts are in evidence, we have provided the additional information requested by Travelers, and we have requested documents from the U.S. Environmental Protection Agency (EPA). Thornsburg said Travelers purchased the insurance company the Port had at that time. Thornsburg said there is concern regarding the accuracy of the clean-up costs reported by the EPA.	
DIP Water System	ED Thornsburg noted that by relocating the check valve upstream of the source meter at Well #1, Port staff have eliminated the phantom read problem. Thornsburg said meters have been replaced at the RV Park and Quarry and the meter at the Waste Water Treatment Plant has been repaired. Thornsburg said meters will be replaced at the Dallesport Foundry and Cam Thomas properties in 2015. Thornsburg said we are on the verge of getting actual numbers for gallons pumped and expressed	

<b>Executive Director's Report cont...</b> DIP Water System cont...	hope that by summer we will be reporting an unmetered water loss below 5%. Discussion followed regarding the old Salt Cake water line and meter.	
DIP Fill Material	ED Thornsburg said there has been no movement with respect to receiving fill material for DIP. Thornsburg explained the requirements for fill material and why it has to meet the engineer's specifications so it will not be a future problem for the Port.	
CGEDA Funds	ED Thornsburg explained that according to the Mid-Columbia Economic Development District (MCEDD), it still holds dues collected from members of the now-dormant Columbia Gorge Economic Development Association (CGEDA). Thornsburg said the CGEDA was created under MCEDD as a joint marketing effort. Thornsburg said the members were the five regional ports, KC EDA and others. ED Thornsburg asked the PC how the funds should be handled. PC Schmitt said the money should go back to who paid dues.	By consensus, the PC directed ED Thornsburg to write a letter to MCEDD requesting that CGEDA funds be returned to the members in proportion to the dues paid.
<b>Commissioners Reports</b>	None	
<b>Public Comment</b>	None	
<b>Adjournment</b>	PC Vinyard adjourned the PC Meeting at 5:07 PM.	

Approved on March 3, 2015  
(Date)  
  
\_\_\_\_\_  
Marc Thornsburg, Executive Director

  
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Margie Ziegler, Administrative Assistant  
  
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Wayne Vinyard, President