

TOPIC	DISCUSSION / ASSESSMENT / FINDINGS	ACTION
<b>Attendance</b>	<b>Commissioner/Staff Present:</b> Port Commissioners (PCs) James Herman (via teleconference), William Schmitt, Wayne Vinyard (via teleconference); Executive Director (ED) Margie Ziegler; and Administrative Assistant (AA) Bonita Snyder. <b>PC/Staff Absent:</b> None. <b>Guests Present:</b> None.	Meeting called to order by PC Schmitt at 4:30 PM.
<b>Administrative Matters</b> Approval of Minutes	Minutes – February 7, 2023.	PC Vinyard M to approve the minutes, PC Herman S, MP 3-0.
Approval of Vouchers	Payroll Vouchers – February 17, 2023, #D13422-D13429, \$12,319.92.  Vouchers – February 21, 2023, #29384-29394, \$3,912.45.	PC Herman M to approve the vouchers, PC Vinyard S, MP 3-0.
<b>Old Business</b> 100 Dow Rd Potential Traffic Problem	ED Ziegler referred to items in the packet. Ziegler stated the Port issued a letter on February 14, and hopes to receive a response. She said the Port will wait for a response until February 28, then try to schedule a meeting.	
<b>New Business</b>	None.	
<b>Executive Director's Report</b> 2022-04 DIP Well #2 Disinfection and Improvements	ED Ziegler stated Darrin Eckman, Tenneson Engineering wants to continue work on this project next week with the Port's Maintenance Lead, weather permitting.	
<b>Executive Director's Report (cont.)</b> Dallesport Log Yard Update	ED Ziegler referred to a map from Darrin Eckman, Tenneson Engineering with a proposed terminal area. She noted the Port will have the area East of the terminal area surveyed in order to update the acreage amount in the lease document that expires at the end of February. Ziegler stated she spoke to Dorie Cothren in preparation for the inspection while the locks are closed regarding bark removal, locks	

	schedule, etc.	
<b>Executive Director's Report (cont.)</b> DIP Feasibility Study Update	<p>ED Ziegler noted a sewer line was located that she believes serves Lot 24 and 26. She stated she did not previously know the line existed. PC Schmitt noted the L77 grubbing machine destroyed a manhole cover on Lot 26. They identified a second cover to the west of the one destroyed. Schmitt suggested renting a flail mower attachment for this year to keep the lot maintained until an attachment can be budgeted for purchase. Vinyard said the lots in Bingen also need to be maintained to show case development potential.</p> <p>Ziegler stated there is \$11,370 remaining grant funds. She said Darrin Eckman's map for the barge terminal area is very similar, but Maul Foster's map will be maintained for the Feasibility Study and funds will not be spent to incorporate Eckman's into the study. She said the remaining balance would be spent on DIP Lots 24 and 26.</p>	
<b>Executive Director's Report (cont.)</b> BPT Bldg 1A Kerrits Remodel	ED Ziegler stated Kerrits studio is ready for paint, and is awaiting light fixtures. Dana Hale, Hale Construction, projected completion in the second week of March. She added the Suite E sheet rock was taped today. She said they will texture the new staircase wall, paint and install the handrail.	
<b>Executive Director's Report (cont.)</b> General Updates	<p>ED Ziegler stated she has not reached back out to the Aeromodeler Group, but has prepared questions for them to respond to.</p> <p>Ziegler stated she briefly attended a workshop about beavers. She said she shared the Port's strategy of not pumping at night to reduce unwanted beaver behavior.</p> <p>Ziegler reported a new sinkhole on the Larch Street walking path was repaired.</p>	

	Ziegler stated she hoped to launch the maintenance position advertisement by Friday, and hoped to launch advertisement for available space in the 1211 building after that.	
<b>Commissioners Remarks</b>	None.	
<b>Public Comment</b>	None.	
<b>Adjournment</b>	PC Schmitt adjourned the PC Meeting at 4:42 PM.	

Approved on March 7, 2023  
(Date)

Margie Ziegler  
Margie Ziegler, Executive Director

Bonita Snyder  
Bonita Snyder, Administrative Assistant

Wayne Vinyard  
Wayne Vinyard, President