

TOPIC	DISCUSSION / ASSESSMENT / FINDINGS	ACTION
<b>Attendance</b>	<b>Commissioner/Staff Present:</b> Port Commissioners (PCs) James Herman, William Schmitt, Wayne Vinyard; Executive Director (ED) Margie Ziegler; Property Manager (PM) David Sauter; and Administrative Assistant (AA) Bonita Snyder. <b>PC/Staff Absent:</b> None. <b>Guests Present:</b> None.	Meeting called to order by PC Vinyard at 4:36 PM.
<b>Administrative Matters</b> Approval of Minutes  Approval of Vouchers	Minutes – April 16, 2024.  Vouchers – April 29, 2024, #29907-29912, \$5,654.95  Payroll Vouchers – May 3, 2024, #D13769-D13784, \$16,308.39.  Vouchers – May 7, 2024, #29913-29926, \$18,479.23.	PC Schmitt M to approve the minutes, PC Herman S, MP 3-0.  PC Vinyard M to approve the vouchers, PC Vinyard S, MP 3-0.
<b>Old Business</b>	None.	
<b>New Business</b>	None.	
<b>Executive Director's Report</b> DIP Barge Dock Update	ED Ziegler stated she met with the PUD and identified three locations the PUD would like to install poles for osprey platforms to prevent further outages. PM Sauter noted osprey are not endangered, but are subject to migratory bird protections. Discussion followed about the transformers at the dock terminal. Sauter said the transformers are in good condition, but need to be raised before being re-energized. Ziegler stated the PUD will check the line from the pole to the transformers, then the Port would need to raise the transformers in order for them to be energized and a pole would need to be installed for lighting and security cameras. PC Schmitt expressed his feeling the equipment should be made functional.	

<b>Executive Director's Report (cont.)</b> DIP Barge Dock Update (cont.)	<p>Ziegler stated she met with the Mid-Columbia Economic Development District (MCEDD) Grant Writer to explore the opportunities for grant funding to support electrification at the dock terminal.</p> <p>Vinyard noted the importance of ensuring the dock was represented on the CEDs list for future grant funding.</p> <p>Ziegler noted significant activity at the barge terminal during her site visit. Discussion followed regarding the rock quarry operation and the Port's goals. Ziegler reported Dirt Hugger has installed tall fencing, and now has 35 full-time employees.</p> <p>Ziegler said she attended the NW Marine Terminal Association and an M-84 corridor seminar in Pasco. Ziegler shared what she learned about Washington exports and marine transport needs. She added she will meet with MARAD representative Travis Black to discuss future grant opportunities.</p>	
<b>Executive Director's Report (cont.)</b> DIP 153 Building Update	<p>PM Sauter stated they are working with CERB on the LEED certification requirements. He noted he and ED Ziegler have scheduled a meeting with Tom Wood and Darrin Eckman to get input influencing the 153 building specifications.</p>	
<b>Executive Director's Report (cont.)</b> WSDOT Underpass	<p>PM Sauter stated the Washington State Department of Transportation (WSDOT) located the sewer line. Sauter noted the Port was still in negotiation with WSDOT regarding reimbursement for the pumphouse to manage stormwater influence from the underpass. He noted the Port had provided all requested information waited to hear back from WSDOT.</p>	
<b>Executive Director's Report (cont.)</b> Shoreline Permit Update	<p>PM Sauter noted the Shoreline Permit would be before Klickitat County Board for approval on the 14<sup>th</sup>. ED Ziegler stated Sauter would be presenting May 15<sup>th</sup> at the WPPA Spring Meeting about shoreline permitting process.</p>	

<b>Executive Director's Report (cont.)</b> Groundskeeping Contract	ED Ziegler stated FLI Landscaping had the lowest bid and has been awarded the groundskeeping contract.	
<b>Executive Director's Report (cont.)</b> Bingen Point Development Plan	ED Ziegler stated the Bingen Mayor indicated there was public input provided through a recent study requesting recreational economic development at the Port. Discussion followed about the Port's goals.	
<b>Executive Director's Report (cont.)</b> 4 <sup>th</sup> of July Event	PC Schmitt asked about 4 <sup>th</sup> of July, and said he could provide a fire truck. Ziegler stated she would reach out to the Bingen Fire Department. Sauter stated Klickitat County Road Department has said they will mow Port lots prior to the event.	
<b>Commissioners Remarks</b>	<p>PC Vinyard stated the Port needs to focus on full time employment opportunities. He noted there has been discussion at the Klickitat County Public Economic Development Authority about who manages the Sales and Use Tax funds, and implementing a loan process rather than granting funds.</p> <p>PC Schmitt noted he saw a loaded barge. Discussion followed about Lot 38/39 tree of heaven removal. Schmitt noted the Port needed to have a plan for the dirt displaced from the new building construction.</p> <p>PC Herman encouraged writing a note to file to clarify a charge on a Coastal receipt.</p>	
<b>Public Comment</b>	None.	
<b>Adjournment</b>	PC Vinyard adjourned the PC Meeting at 6:17 PM.	

Approved on June 4, 2024  
(Date)

Margie Ziegler  
Margie Ziegler, Executive Director

Bonita Snyder  
Bonita Snyder, Administrative Assistant

Jim Herman  
Jim Herman, Secretary