

Port of Klickitat

Board of Commissioners Minutes

Special Meeting

Date: September 22, 2026

Attendance

Present: Port Commissioner James Herman; Port Commissioner Billy Gross; Executive Director Margie Ziegler; Property Manager David Sauter; Administrative Assistant Lisa Cunningham

Absent: None

Guests: None

Call to Order

Commissioner Herman called the meeting to order at 11:00 AM.

Administrative Matters

Approval of Minutes

Old Business

Building 1D HVAC

Ziegler said Port Engineer Darrin Eckman provided a recommendation to the Port Commission regarding the fans for the training room. Eckman's recommendation is that if conditioning the training room (Additive A) is awarded then the fans are not required (Additive B). Discussion followed. PC Herman motioned to amend the September 15th motion and award the base bid (\$211,646.00), Additive A conditioning in the training room (\$212,974.00), no award of Additive B training room fans, Additive C 2 HVLS fans in warehouse (\$51,347.00), and no award of Additive D conditioning the warehouse space for a total of \$475,967.00. Gross seconded the motion. Motion carried.

EXECUTIVE SESSION

Herman called an executive session at 11:03 AM pursuant to RCW 42.30.110(1)(g) to discuss Property Manager and announced the session would end at 11:33 AM. Pursuant to the statute no action was taken in the executive session.

Herman opened the regular session at 11:33am and motioned to promote David Sauter to Deputy Director effective October 1, 2026, working 24 hours per week at a rate of \$72.00 per hour. Gross seconded the motion. Motion carried.

Adjournment

Commissioner Herman adjourned the meeting at 11:40 AM.

Minutes submitted by Lisa Cunningham, Administrative Assistant