

Port of Klickitat

Board of Commissioners Minutes

Regular Meeting

Date: January 20, 2026

Attendance

Present: Port Commissioner James Herman; Port Commissioner Bill Schmitt; Port Commissioner Wayne Vinyard; Executive Director Margie Ziegler; Property Manager David Sauter; Administrative Assistant Lisa Cunningham

Absent: None

Guests: None

Call to Order

Commissioner Vinyard called the meeting to order at 4:30 PM.

Administrative Matters

Approval of Minutes

January 06, 2026, Meeting Minutes. Schmitt motioned to approve the minutes. Herman seconded the motion. Motion carried.

Approval of Vouchers

- Accounts Payable Vouchers – January 20, 2026, 30627-30651 — \$142,850.81
- Payroll Vouchers – January 20, 2026, D15352–D15359 — \$13,082.53

Herman motioned to approve the vouchers. Schmitt seconded the motion. Motion carried.

Old Business

None.

New Business

Concord Construction DIP Building 153 Accept Substantial Completion

Ziegler said Concord Construction has substantially completed the work on DIP Building 153. Sauter said the Port is holding the retainage. Schmitt motioned to accept substantial completion of the Concord Construction contract (Base bid \$1,537,249.05, CO#1 \$19,781.11,

CO#2 \$8,255.84, CO#3 \$-19,321.55) for total the amount of \$1,545,964.45. Herman seconded the motion. Motion carried.

Equipment Purchase and Surplus

Schmitt said Jeff McClain researched and found hydraulic mower attachment blade. Ziegler also said a Merry Mac Leaf Vacuum was surplus by the City of Bingen and given to the Port in 2012. Ziegler said we would like to donate it back to them as we do not use it. Herman motioned to approve the purchase of the hydraulic mower and surplus of the Merry Mac to the City of Bingen. Schmitt seconded. Motion carried.

Executive Director's Report

Dallesport Industrial Park (DIP Building 153 Lease

Ziegler said the lease document was reviewed by the Port Attorney and has been sent to the tenant Columbia Distillery for review.

DIP Building 151F Update

Sauter said work has continued on the electrical service for the building. Sauter said the work passed inspection and Rick Oldfield will be digging next week while installation gets installed.

DIP Well #1 Piping Project

Ziegler said the contractor is picking up the parts and scheduling the construction with AKS Engineering.

DIP Rail Spur

Ziegler and Sauter said they met with a representative from Mt Hood Railroad to discuss the rail inspection report from 2016 with a representative from The Hood River Railroad.

Commissioners' Remarks

Vinyard reported he will attend the Klickitat County Public Economic Development Authority meeting on January 27, 2026, to present the Port's Strategic Infrastructure Project List. Sauter will also be attending with him.

Public Comment

None.

Adjournment

Commissioner Vinyard adjourned the meeting at 6:30 PM.

Minutes submitted by Lisa Cunningham, Administrative Assistant