Port of Klickitat

Board of Commissioners Minutes

Regular Meeting

Date: October 19, 2026

Attendance

Present: Port Commissioner James Herman; Port Commissioner Billy Gross; Port Commissioner Adelle Hye; Executive Director Margie Ziegler; Deputy Director David Sauter; Administrative Assistant Lisa Cunningham.

Absent: None.

Guests: Tom Wood, Columbia Distillery

Call to Order

Commissioner Hye called the meeting to order at 11:00 AM.

DIP Bldg 153 Update: Tom Wood of Columbia Distillery gave a status update on the improvements.

Budget Workshop: Ziegler presented the projected operating and non-operating revenue for the 2027 Budget. Ziegler explained lease revenue subject to a change in the consumer price index (CPI) has been budgeted at a 3.0% increase estimate.

Ziegler presented the operating and non-operating expense budget for the 2027 budget.

Ziegler presented the 2027 Capital Budget including projects forecast over the next five years which is the Port's Scheme of Harbor Improvements. Sauter explained the capital projects, permitting requirements and funding opportunities. Significant discussion followed on specific project needs and project priority.

By consensus, the PC approved the draft budget with changes and directed staff to schedule a public hearing to be held November 3, 2026, pursuant to RCW 53.35.020.

Administrative Matters

Approval of Minutes

October 06, 2026, Regular Meeting Minutes Herman motioned to approve the minutes. Gross seconded the motion. Motion carried.

Approval of Vouchers

- Accounts Payable Vouchers – October 19, 2026, 30950-30969 – $52,307.41
- Payroll Vouchers – October 20, 2026, D15570-D15577 — $15,194.24

Herman motioned to approve the vouchers. Hye seconded the motion. Motion carried.

Old Business

New Business

Executive Director's Report: None

Commissioners' Remarks: None

Public Comment

None.

Adjournment

Commissioner Hye adjourned the meeting at 4:00 PM.

Minutes submitted by Lisa Cunningham, Administrative Assistant